

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: NOVEMBER 23, 2004

CONTACT PERSON/PHONE: F. J. TIMOTHY PFEIFFER – (915) 544-7385

DISTRICT(S) AFFECTED: 8

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Jesus & Mary Church to hold a religious procession and mass on December 12, 2004 from 7:00 a.m. to 11:00 a.m. Route for procession: Start 1401 W. Yandell, turn left on Mundy to Heisig, turn right on Heisig to Prospect, turn left on Prospect to Schuster, turn right on Schuster to Oregon, turn right on Oregon to Rio Grande, turn right on Rio Grande to Mundy, turn right on Mundy to Porfirio Diaz, turn right on Porfirio Diaz and finish at Mundy Park. Mass will be held at Mundy Park-500 Porfirio Diaz. Approximately 200 persons and 2 vehicles will take part. This request includes permission to use amplification (2 speakers on truck). (District 8) [F. J. Timothy Pfeiffer]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

Building Permits & Inspections recommends approval for the Jesus & Mary Church to hold a religious procession and mass on December 12, 2004. The department has no objection to this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: November 1, 2004

TO: CITY CLERK

FROM: Jesus & Mary Church
F.J. Timothy Pfeiffer
1401 W. Yandell
El Paso, Texas 79902

Telephone No. (915) 544-7385
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

November 23, 2004

Item should read as follows:

Jesus & Mary Church to hold a religious procession and mass on December 12, 2004 from 7:00 a.m. to 11:00 a.m. Route for procession: Start 1401 W. Yandell, turn left on Mundy to Heisig, turn right on Heisig to Prospect, turn left on Prospect to Schuster, turn right on Schuster to Oregon, turn right on Oregon to Rio Grande, turn right on Rio Grande to Mundy, turn right on Mundy to Porfirio Diaz, turn right on Porfirio Diaz and finish at Mundy Park. Mass will be held at Mundy Park-500 Porfirio Diaz. Approximately 200 persons and 2 vehicles will take part. This request includes permission to use amplification (2 speakers on truck). (District 8) [F. J. Timothy Pfeiffer]

SPECIAL INSTRUCTIONS:

04-152

BUILDING PERMITS & INSPECTIONS USE Item No. _____

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

N/A TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

☒ COMPLETE



REQUEST FOR TEMPORARY USE OF CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Fr. J. Timothy Pfeiffer / Jesus & Mary CHURCH

(Person/Organization)

Contact Person:

F. J. TIMOTHY PFEIFFER

Name

1401 W. YANDELL

EL PASO

TX

79902

544 7385

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event: Religious Procession & Mass

(Moving)

(Stationary)

(i)

☒ Parade

☐ Block party

☐ Demonstration

☐ Bazaar

☐ Foot Race/Walk

☐ Festival

☐ Bike Race

☐ Sidewalk Sale

☐ Other:

(2) ☐ Other: OUTDOOR MASS

3. Date of Event:

December 12th, 2004

Total Time of Event:

from 7:00 AM to 11:00 AM
(Time) (Time)

Time in which police traffic control services will be needed:

from 7:00 AM to 8:00 AM

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

11/23

4. Approximate number of participants:

200 Persons 2 Vehicles _____ Animals _____ Other _____ Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: None

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Mass in Mundy Park in honor of Our Lady of Guadalupe

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

MAP ATTACHED

(1) Assembly at Jesus + Mary Church Courtyard at 6:30 AM

(2) Procession along indicated route 7:00 AM

(3) Outdoor Mass in Mundy Park 8:00 AM

Location of assembly area, if separate or different:

See above

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: ☒ Yes ☐ No
Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Two speakers on truck to animate the Processional hymns to
Our Lady.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Since there will be no food or graffiti, a simple walk through
by personnel should be able to collect any procession-related debris.

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

F. J. Timothy Skiff
Signature of Applicant

Oct 28, 2004
Date

For Jesus + Mary Church
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

V52009

Revised 07/2002

For Office Use Only

Event: JESUS & MARY CHURCH PROCESSION-MASS

\$15.75 Fee Paid: 9920040000000000419

\$21.00

City Council Hearing: NOVEMBER 23, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☒ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: JESUS & MARY CHURCH PROCESSION-MASS

LOCATION YANDELL, HEISIG, PROSPECT, SCHUSTER, OREGON, RIO GRANDE,
MUNDY, AND PROFIRIO DIAZ (MUNDY PARK)

DATE OF EVENT: DECEMBER 12, 2004 FROM 7:00 A.M. TO 11:00 A.M.

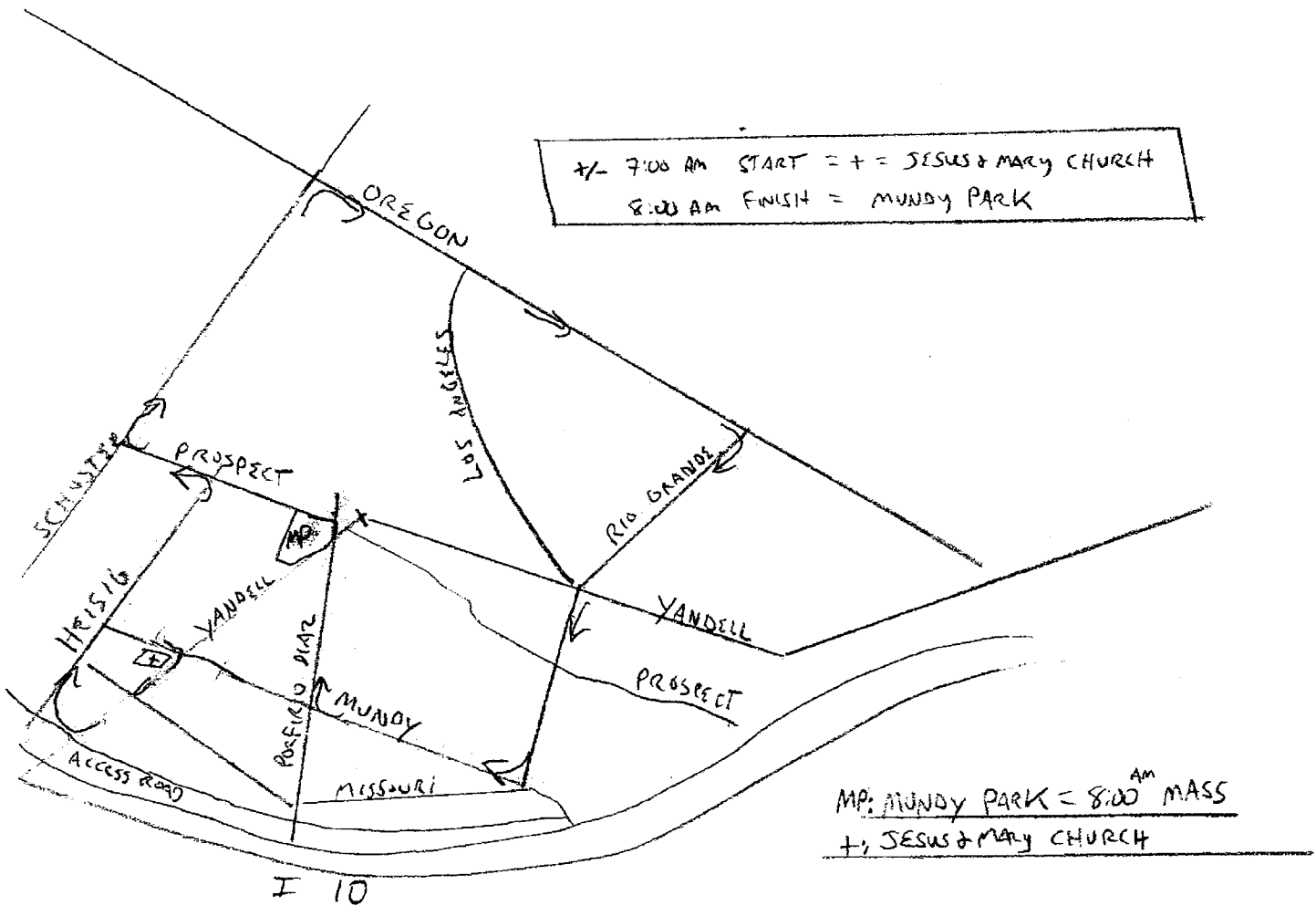
City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

+

PROCESSION ROUTE FOR DECEMBER 12TH, 2004 7:00 AM - 8:00 AM



CITY OF EL PASO, TEXAS
PARKS AND RECREATION DEPARTMENT
"The Department That Works!"

September 21, 2004

Jesus and Mary Chapel
c/o Father Timothy Pfeiffer
1401 W. Yandell Drive
El Paso, Texas 79902
544-7385/fax 533-9182

Dear Father Pfeiffer,

The Parks and Recreation Department will allow you to use a portion of Mundy Park located at 500 Porfirio Diaz Street on December 12, 2004 from 8:00 a.m. until 11:00 a.m. for a Mass in honor of the Virgin of Guadalupe. Mariachis will be allowed for the "mananitas".

The conditions placed on the activity are that an amplification permit from the Building Services Department will be required if amplification is used. The use of amplification would not go beyond 11:00a.m. **No vehicles will be driven or allowed onto the park grass areas.** There shall be no exchange of money in the park. No amusement devices will be allowed in the park areas. No possession or consumption of alcoholic beverages will be allowed in the park. All trash and litter generated by this activity will be removed from the park areas and contiguous area before departure by event organizers. No restriction for the use of the park areas or streets by the public shall be imposed. No excavation or placing stakes into the ground will be allowed unless the location for such excavation or stake is approved and marked by the Department of Parks and Recreation.

If you have any questions or concerns, please call me at 541-4333.

Sincerely,



Rosa Ayala
Parks & Recreation

cc: Jorge Gutierrez



11/1/2004
11:39:23AM

Receipt #: 99200400000000000419

Date: 11/01/2004

Station ID: 99

Line Items:

Case No	Tran Code	Description	Revenue Account No	Amount Paid
	BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:				\$15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Check	SOCIETY OF ST PIUS X		4998		In Person	15.75
Payment Total:						\$15.75

This is a receipt for payment only.
This is not a permit or license

For Office Use Only

Event: JESUS & MARY CHURCH

\$15.75 Fee Paid: 9920040000000000419

\$21.00

City Council Hearing: NOVEMBER 23, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☒ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

EPFD - ETB 11/22 \$2504

PERMIT

EVENT: JESUS & MARY CHURCH

LOCATION YANDELL, HEISIG, PROSPECT, SCHUSTER, OREGON, RIO GRANDE,
MUNDY, AND PROFIRIO DIAZ (MUNDY PARK)

DATE OF EVENT: DECEMBER 12, 2004 FROM 7:00 A.M. TO 11:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



For Office Use Only

Event: JESUS & MARY CHURCH

\$15.75 Fee Paid: 9920040000000000419

\$21.00

City Council Hearing: NOVEMBER 23, 2004

Copy to:

☒ Police Department

☒ Fire Department

☒ Sun Metro

☒ Parks Department

☒ Engineering-Traffic Div.

☐ Highway Department

☐ Street Department

☐ Civic Center

Comments:

*Sun Metro has no objection to
the event.*
RZ 11/2/4

PERMIT

EVENT: JESUS & MARY CHURCH

LOCATION YANDELL, HEISIG, PROSPECT, SCHUSTER, OREGON, RIO GRANDE,
MUNDY, AND PROFIRIO DIAZ (MUNDY PARK)

DATE OF EVENT: DECEMBER 12, 2004 FROM 7:00 A.M. TO 11:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: JESUS & MARY CHURCH PROCESSION\$15.75 Fee Paid: 9920040000000000419
\$21.00City Council Hearing: NOVEMBER 23, 2004

Copy to:

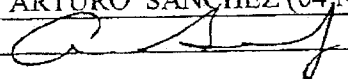
☒ Police Department
☒ Fire Department
☒ Sun Metro
☒ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT. TRAFFIC CONTROL
BY POLICE OFFICERS.

ARTURO SANCHEZ (04 NOV 04)

 [4 Nov 04]PERMITEVENT: JESUS & MARY CHURCH PROCESSIONLOCATION YANDELL, HEISIG, PROSPECT, SCHUSTER, OREGON, RIO GRANDE,
MUNDY, AND PROFIRIO DIAZ (MUNDY PARK)DATE OF EVENT: DECEMBER 12, 2004 FROM 7:00 A.M. TO 11:00 A.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: JESUS & MARY CHURCH

\$15.75 Fee Paid: 992004000000000419

\$21.00

City Council Hearing: NOVEMBER 23, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☒ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments: 

PERMIT

EVENT: JESUS & MARY CHURCH

LOCATION YANDELL, HEISIG, PROSPECT, SCHUSTER, OREGON, RIO GRANDE,
MUNDY, AND PROFIRIO DIAZ (MUNDY PARK)

DATE OF EVENT: DECEMBER 12, 2004 FROM 7:00 A.M. TO 11:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

Building Permits & Inspections Director

JOE WARDY
MAYOR

JOYCE WILSON
CITY MANAGER



R. ALAN SHUBERT, P.E.
DIRECTOR

November 9, 2004

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN F. COOK
DISTRICT NO. 4

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY W. COBOS
DISTRICT NO. 8

Jesus & Mary Church
F. J. Timothy Pfeiffer
1401 W. Yandell
El Paso, Texas 79902

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a
Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on November 23, 2004 at 9:00am. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

Jesus & Mary Church to hold a religious procession and mass on December 12, 2004 from 7:00 a.m. to 11:00 a.m. Route for procession: Start 1401 W. Yandell, turn left on Mundy to Heisig, turn right on Heisig to Prospect, turn left on Prospect to Schuster, turn right on Schuster to Oregon, turn right on Oregon to Rio Grande, turn right on Rio Grande to Mundy, turn right on Mundy to Porfirio Diaz, turn right on Porfirio Diaz and finish at Mundy Park. Mass will be held at Mundy Park-500 Porfirio Diaz. Approximately 200 persons and 2 vehicles will take part. This request includes permission to use amplification (2 speakers on truck). (District 8) [F. J. Timothy Pfeiffer] Permit#: 04-152

RESPONSES:

No objections from Fire, Sun Metro, Traffic/Engineering, Parks. The El Paso Police Department has no objections with this event. The Department will police the event with 8 officers and 8 vehicles. Estimated cost to city: \$266.25. Estimated cost to applicant: \$233.75. The Office of Building Permits & Inspections recommends approval.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

**R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR**

#2 Civic Center Plaza, 5TH Floor, El Paso, Texas 79901
915.541.4557 Telephone • 915.541.4814 Fax • www.elpasotexas.gov